Dokumentets namn:			
Instruction_ DAP Exchange			
Side: 1 (1)	Date: 2022-01-24	Document version: 3	This document replaces all previous instructions on this topic.

www.medicalcare.se

Instruction for DAP Exchange.

Exchange routine

1. Contact your preferred supplier (Medical Care System or one of our distributors) and put an order for an EXCHANGE DAP. (Not to be mistaken for a NEW DAP, which is more expensive) . You'll find the different article numbers in our product leaflets on www.medicalcare.se or by contacting a distributor.
2. Write the corresponding article number on the order. Also note on the order, the unique ID-number that each DAP has. (See paragraph 6 below.)
3. We send you an EXCHANGE DAP, either directly or via our distributor, so that you have it before you return the old one.
4. You return the old DAP to us in the same packaging/box that the EXCHANGE DAP was delivered in. Payment terms EXWORK (the customer pays the shipment). If the packaging is lost in your possession we claim the right to charge you for our cost to replace this.

Identifying need for exchange

5. The DAP may be exchanged due to two primary reasons*
    a. DAP is activated and used (partly or completely). Note that DAP is a single use product, it must not be saved and used several times. (This is monitored by the customers themselves)
    b. Expiry date is due. (Monitored by customers own internal safety inspections. You will also get a reminder from us or our distributor**)

Identifying the DAP ID

6. Each DAP is marked with a unique ID number on the top front of the DAP, see example below.

Example Diphoterine DAP
Unique ID number (No 220)

Expiry date 10/12/2015
LOT number: LOT D931207A

* There might be other reasons for a DAP exchange, the canister or its parts may have been broken for some reason, and the functionality might have been affected. If so, please contact us for a proper article number.

** Medical Care System has a register of all DAP which helps us to remind our customers when it's time to exchange DAP due to Expiry date (each DAP has a shelf-life of 2 years from manufacturing date). This is done by an e-mail from us about a month ahead of expiry date, directly to you or via our distributor if such exists. We therefore advise you to send us preferred contacts and to keep them well updated.